



## **Training, Rehabilitation & Development Institute Mission Statement**

TRDI makes a difference in the lives of significantly disabled individuals by creating and providing employment opportunities for all employees to realize their full potential.

### **Our Vision**

TRDI's vision is encapsulated in the core beliefs of providing:

- ✚ Employment opportunities for individuals with significant disabilities
- ✚ Comprehensive orientation, training and rehabilitation to augment limited capabilities, producing self-sustaining members of the workforce
- ✚ Develop environments that will accommodate disabilities without negative without negative impact to the overall production effort
- ✚ Upward mobility by instituting and organizing orderly, educational and developmental stages of training for those in need of rehabilitation and development
- ✚ Provide a great teamwork environment and treat each other with dignity and respect

### **Our Philosophy on Training**

TRDI's continued success is highly dependent on the satisfaction, skills, creativity, and motivation of our employees. A happy employee is one that is taking the necessary steps to realize full potential. Satisfaction with status-quo does not foster progression. We promote that employees attend mandatory training and encourage training/education outside of the work place.

### **Our Philosophy on Quality**

"Quality is a journey, not a destination". This statement best describes TRDI's philosophy on quality. TRDI views quality as a never ending quest for continuous improvement. We encourage "out of the box" thinking with our employees and require it of our supervisors. We welcome and encourage employee and customer feedback through placement of suggestion boxes interviews and personal contact.



TRDI makes a difference in the lives of significantly disabled individuals by creating and providing employment opportunities for all employees to realize their full potential.

Diverse Employment Opportunities:

- Project Manager
- Quality Control Manager
- Crew Leader Janitorial
- Crew Leader Grounds Maintenance
- Washer and Dryer Technician
- Heavy Equipment Mechanic
- Air Craft Servicer
- Janitors
- Mess Attendants
- Cooks
- Grounds Maintenance
- Truck/Tractor Operators

*TRDI is an equal opportunity employer - veterans, women, individuals with disabilities and minorities encouraged to apply.*

*EEO-M/F/D/V*



# TRDI and Capabilities:



**Mission Statement:** *TRDI makes a difference in the lives of severely disabled individuals by creating and providing employment opportunities for all employees to realize their full potential.*

**TRDI Vision:**

- \*Employment opportunities for the severely handicapped;
- \*Comprehensive Orientation, Training, and Rehabilitation to augment limited capabilities, producing self-sustaining members of the workforce;
- \*Development environments that will accommodate disabilities without negative impact to the overall production effort;
- \*Upward mobility by instituting and organizing orderly, educational and developmental stages of training for those in need of rehabilitation and development;
- \*Provide a great teamwork environment and treat each other with dignity and respect.

## Capabilities Categorized

- \*Total Facility Maintenance / Asset Management
- \*HVAC Maintenance
- \*Electrical Maintenance
- \*Custodial/Janitorial Services
- \*Landscape Maintenance
- \*Voice, Data, & Fiber Infrastructure
- \*Mailroom Maintenance / Op.
- \*Mail stuffing and sorting
- \*Fleet Management Systems
- \*Vehicles Op. & Maintenance
- \*Alert Services
- \*Vehicle Registration
- \*Parts Management
- \*Dining Facility
- \*Food Preparation
- \*Hot & Cold Equip. Main.

- \*Pantry Inventory / Dietary Planning
- \*Base Operations Ser.
- \*Grounds Maintenance
- \*Base Info. Transfer Ctr.
- \*Fork Lift Operations
- \*Washer/Dryer Rental / Maintenance
- \*Appliance Maintenance
- \*Aseptic Cleaning
- \*Prof. Admin Services
- \*Document Management
- \*Admin. Sup / Contact Ctr
- \*Telecomm. Management
- \*Digital Imaging/Conversion
- \*Industrial Laundry Service
- \*Health Care Linen
- \*Laundry Equip. Main.
- \*Dry Cleaning

## Past Experiences

- \*Facility Maintenance
- \*Asset Management
- \*Custodial/Janitorial Services
- \*Grounds Maintenance
- \*Alert Services
- \*Airfield Grounds Maintenance
- \*Landscape Maintenance
- \*Highway Maintenance
- \*Litter Pickup
- \*Right of way clearing
- \*Fork lift operations
- \*Food Services
- \*Dinning Attendant Services
- \*Fleet Services
- \*Washer and Dryers
- \*Appliance Maintenance
- \*Aseptic Cleaning Services
- \*Industrial Laundry Operations
- \*Contact Centers
- \*Base Info. Transfer Center
- \*Mailroom Management & Oper.
- \*Mail stuffing & Sorting
- \*Court Reporters
- \*Training Ammunition Inventory

*\*This list does not reflect all our past experiences*